



Chartfield Details

Chartfield Type SetID
 Type of Change Effective Status
 Effective Date *Effective date will normally commence at the beginning of a specific year*
 Similar Chartfield *Input a Chartfield with similar characteristics if applicable.*

Fund Details

Fund Code
 Description (30 char) Short Descr (10 char)
 Manager's Employee ID Manager's Name
 Description

Budgetary Only

Reporting Structure

Parent Detail Reporting Fund Node

Originator Details

Name Faculty
 Contact Number

Approving Manager Details

Name Faculty
 Contact Number Date

MRB Approval (Non-Research)

Approved By _____ Date _____

Corporate Finance Approval (Research)

Approved By _____ Date _____
 Associated Revenue Account

It is not necessary to print this form.

All requests must be submitted electronically to your approver. Final approvals should be sent to finsys@unsw.edu.au

FinSys Use Only

Fund Trees Maintained

ALL_FUNDS ALL_FUNDS_ALLYR (1941) ALL_FUNDS_CALUMO

Configuration Activities

Fund Maintained
 Fund Chartfield Attribute Maintained - Field Name PROJECT_ID
 HR, Research, MRB Advised

Date _____ Actioned By _____